

Committee: Joint Commissioning Committee

Date: Tuesday 20 June 2017

Time: 6.30 pm

Venue: Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Barry Wood (Chairman)
Councillor Anthony S. Bagot-Webb
Councillor Rebecca Breese
Councillor Mike Kerford-Byrnes
Councillor D M Pickford
Councillor Dan Sames

Councillor Ian McCord (Vice-Chairman)
Councillor Phil Bignell
Councillor Roger Clarke
Councillor Chris Lofts
Councillor Barry Richards
Councillor Nicholas Turner

AGENDA

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Appointment of Chairman for the Municipal Year 2017-2018**
- 3. Appointment of Vice-Chairman for the Municipal Year 2017-2018**
- 4. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

5. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Minutes (Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting held on 30 March 2017.

8. Notification of Urgent Action 2017/18 Cost of living pay award for the Joint Management Team and Shared Service Managers (Pages 9 - 12)

Report of Interim Chief Executive / Interim Head of Paid Service

Purpose of report

To inform Members of the decision taken by the Interim Chief Executive / Head of Paid Service under urgent powers in consultation with the Chairman (Councillor Barry Wood) and Vice-Chairman (Councillor Ian McCord) of the Joint Commissioning Committee to approve the 2017/18 pay award for the Joint Management Team (JMT) and Shared Managers so it coincides with the general award and implementation date.

Recommendations

The meeting is recommended:

- 1.1 To note the urgent action taken by the Interim Chief Executive / Head of Paid Service to approve the 2017/18 pay award for the Joint Management Team and Shared Managers.

9. Final Business Case: Joint Development Management Service (Pages 13 - 20)

Report of Head of Development Management

Purpose of report

This report presents the final business case for joint working in Development Management across Cherwell District and South Northamptonshire Councils (hereafter Cherwell or CDC and South Northamptonshire or SNC respectively).

The report recommends the formation of a Joint Development Management Service and in doing so seeks the Joint Commissioning Committee's (JCC) agreement for the staffing elements of the business cases.

The proposal is part of the wider transformation programme across the two Councils.

Recommendations

The meeting is recommended:

- 1.1 To consider the responses to the consultation process with the affected staff and trade union representatives received as detailed in the consultation log (attached as Appendix 2) and from the Joint Councils Employee Engagement Committee (to be reported verbally), and determine whether any amendment to the business case is required as a result of them.
- 1.2 To note that the non-staffing aspects of the final business case to create a Joint Development Management Service between CDC and SNC were approved for implementation by CDC Executive on 6 June, subject to similar consideration and approval by SNC Cabinet on 12 June 2017 and approval of the staffing implications by this meeting of the Joint Commissioning Committee.
- 1.3 To approve the staffing aspects of the final business case to create a Joint Development Management Service between CDC and SNC, subject to similar consideration and approval of the non-staffing aspects of the business case by CDC Executive and SNC Cabinet.
- 1.4 To delegate to the Head of Development Management responsibility for implementation of the business cases, including determination of the voluntary redundancy requests referred to in paragraph 7.4, in consultation with the Chief Finance Officer, subject to the business case being agreed by both Councils.

10. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

11. Exclusion of the Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

12. Final Business Case: Joint Development Management Service - Exempt Appendices (Pages 21 - 94)

13. Benefits Realisation Review: Human Resources and Organisational Development (Pages 95 - 128)

Exempt report of Assistant Director – Commercial Development and Innovation

Information about this Meeting

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Ian Davies
Interim Head of Paid Service

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